



**Mill Hill Park**  
Residents'  
Association  
Acton

## **Our Privacy Policy**

As a member of the Mill Hill Park Residents' Association, you have a right to know how we keep your personal data. This policy is designed to tell you what we collect from you, how we store it and how we protect it.

### **What information we hold about you**

- records of your subscriptions and other donations paid
- your email and postal address and your telephone number as supplied on the membership application form
- your bank details if you pay us by standing order

### **How we use information about you**

The Membership Secretary and Treasurer hold this information for the purposes of keeping subscriptions up to date. The MHPRA email account holds your email address so that we can contact you. Three committee members, including the Membership Secretary, have access to this email account. It is password protected.

### **How we protect your information**

We keep information about you on password protected computer files. Any paper copies we retain are stored securely.

17 May 2018